

# MINUTES OF THE PASTORAL COUNCIL MEETING

MONDAY 26 APRIL 2022, 7:00 pm in Parish Centre

Present:

Ann Barton (chair), Deacon Des Bill, Elaine Corrin, Will Daunt, Terry Graham, Deacon Peter Mawtus, Claire Reed, Irene Slack, Fr Godric Timney.

Minutes Secretary: Brian Farrimond

1. **Opening Prayer:** Terry.

2. **Apologies:** Susan O'Halloran.

3. **Safeguarding Update**

Terry said that the Archdiocese had not yet caught up with the checking backlog. This was not affecting the parish at the moment.

Deacon Des reported that a new audit procedure was being developed at the national level.

4. **Reviewing actions from last meeting**

**4.1 Collections and Welcoming**

From next weekend collections will be taken at the Offertory with the collectors using the locked blue bags and the red bags for Retiring collections.

Claire will advise Welcomers that baskets are no longer in use in the Narthex.

The card reader will stay in place.

**4.2 Coffee after Sunday 10:30 am Mass**

Terry reported more helpers have been recruited. Attendance was still low but initiatives to improve it were being considered.

**4.3 Churches Together**

Terry and Elaine attended the April meeting of Churches Together in Ormskirk (CTO). It became clear that CTO had originally aimed to set up collaboration between the churches. Now collaboration was well established so the CTO had transformed into an information and sharing group.

Clergy present commented that they found the meetings very useful.

It was agreed that the CTO would meet three times a year from 27 June.

Terry and Elaine agreed to continue as parish representatives.

**4.4 Environment team**

It was reported that progress on the Secret Garden was on hold. Efforts were being concentrated on developing the new **Swap Shop** to enable the exchange of books, DVDs etc.

**4.5 PPC Membership**

This is minuted under item 5 below.

#### 4.6 Edge Hill University Chaplaincy

Peter has arranged to meet with Deacon Dave Lawson to discuss how to develop the Catholic Chaplaincy at Edge Hill University.

#### 5. PPC Present and Future Membership

Fr Godric thanked PPC members for agreeing to extend the term of their membership. A Bulletin notice on 1<sup>st</sup> May will start the recruitment process.

#### 6. Church Services and social activities – planning for Summer

##### Feedback on Lenten activities

Ann invited feedback on the Lenten activities. The following points were made:

- the **Stations of the Cross** were very well attended and well received, although a few parishioners looked for them to be clergy led.
- the **Men's Group** had been well attended
- the **Parish Lunches** less so
- the **Easter Vigil** received very positive feedback. The attendance was the best in recent memory: 131 in church and over 300 on-line.
- the whole **Triduum** had been very well received
- the **UCM Lenten Reflection** had a full attendance of members, although no other parishioners were there.
- About £800 was raised for **Hospice Africa** and the same amount for **Mary's Meals**.

##### Planning for summer

The following points were made:

- The **Swap Shop** will continue to be developed.
- A **Jubilee Big Lunch** is planned for Sunday 5 June. The Scouts are leading the organisation. A further invitation, encouraging those on their own to come along, will be publicised. Irene and Elaine offered to host if needed. Discussion is ongoing with those organising the event.
- Following the success of the Lenten Planning Meeting, it was decided to set up another Sunday morning **planning meeting for summer events**.
- a **Party for Volunteers** to be organised.

## 7. **AOB**

### 7.1 **Pastoral Centre**

It was agreed that there is a need to consider how the parish should cater for parish accommodation requirements in the future.

### 7.2 **Fire, Health and Safety**

An outcome of a recent inspection was that all parish volunteers need fire, health and safety training. Once the written report is received, a training co-ordinator will be looked for.

### 7.4 **Finance Committee**

Will reported on the work of the Finance Committee and made the following points:

- work is being planned for repairing the **kneelers** in church
- investigation into the work needed on the **tower** will take place
- work will be carried out on the **Priory roof**
- external **CCTV coverage** was considered essential
- Belatedly, **Gift Aid for 2019/2020** has been received from the Archdiocese. Gift Aid for the tax year 2020/2021 still awaited.
- an annual update on the state of **parish finances** will be published.

### 7.5 **Justice and Peace**

The Justice and Peace Group at St Bede's want to coordinate activities with the parish, other local churches and communities. Invitations have been sent for a meeting on 19 May.

## 8. **Next meeting**

8.1 Monday 20 June 2022, 7pm in the Pastoral Centre Hall.

8.2 Opening and closing prayers: Brian to arrange.

## 9. **Closing prayer:** Deacon Des.

## ACTION POINTS – 26 April 2022

1	Irene to report on <b>Swap Shop</b> developments.	Irene
2	Peter to meet with Deacon Dave Lawson to discuss how to support the Catholic Chaplaincy at Edge Hill University	Peter
3	Brian to update the membership spreadsheet with the new end of terms.	Brian
4	Irene to agree a date with Fr Godric for the summer event planning meeting and compose the invitation to the parish.	Irene
5	Fr Godric to organise advertising for a coordinator for fire, health and safety training	Fr Godric
6	Ann and others attending to report back on the Justice and Peace Group meeting at St Bede's.	Ann