

MINUTES OF THE PASTORAL COUNCIL MEETING
WEDNESDAY 24 FEBRUARY 2021, 7:00 pm in Zoom Conference

Present:

Ann Barton (chair), Deacon Des Bill, Will Daunt, Terry Graham, Deacon Peter Mawtus, Fr Boniface Moran, Susan O'Halloran, Claire Reed, Irene Slack, Fr Godric Timney.

Minutes Secretary: Brian Farrimond

- 1. Opening Prayer:** Terry.
- 2. Apologies:** Elaine Corrin, Margaret Johnson, Jacqui Sellek, Anne Corrin
- 3. Safeguarding Update**

Terry reported that she had completed all 7 EduCare topics and found that:

- there was a lot of useful information, but spread across the topics
- it was geared more to people working in education and social work so not always relevant to the work of parish volunteers
- the material was sometimes challenging

Changes are taking place at national level and a new national Catholic agency will be responsible for producing training guidance.

It was agreed that the parish should await this new guidance.

Fr Godric thanked Terry for her admirable work in parish safeguarding, with congratulations on her EduCare certificates.

4. Reviewing actions from last meeting

4.1 Safeguarding

Covered in previous section.

4.2 Bulletin Sick List

The support, outlined at the last meeting, is now in place.

4.3 Signposting professional help

The Help and Assistance booklet had been circulated to the clergy

Peter to email a copy to Collette for printing and this copy to be kept in the office for reference.

A link to the **Hub of Hope** (Mental Health Support Network) is on the parish web site.

4.4 Parishes Environmental Plan

Sue, Claire and Mary have developed an excellent **Project Requirements Document**, covering both parishes (see Appendix 1), making use of some points from the *Environmental Policy of the Diocese of Leeds*.

Fully supported by the PPC, it was agreed that members would let Sue or Claire know if they have a particular area of interest and also consider who else in the parishes might wish to join in.

Fr Godric and Irene to join the next planning meeting on 3 March.

4.5 Postcard initiative

If anyone wishes to start sending postcards to parishioners, let Ann know. Further discussions at the next meeting.

4.6 Lent activities

Ideas are being posted weekly in the Bulletin and on Facebook. The Archdiocese has several on-line events during Lent, including a series of meditations on the Beatitudes and a set of 3 Reflections by Fr Chris Thomas.

5. AOB

5.1 Church re-opening

The re-opening of the church is always kept under consideration and as the government's plan unfolds and guidance comes from the archdiocese, steps will be taken towards a safe, planned re-opening.

Fr Godric will advise the parish of this through the bulletin.

5.2 Preparing for post-Covid ministry

A discussion took place on how to prepare for parish life when things get back to "normal". The following points were made:

- positives from Covid include the success of streamed Masses and the rallying around of parishioners to help out
- attendance at Mass in the future is expected to be lower:
 - people have got used to not coming
 - people continue to be afraid of coming to church
 - people prefer streamed Mass in the comfort of their own home
- what will be the future standing of the Sunday obligation?
- perhaps open air Masses will help restore people's confidence
- parish initiatives such the new Environmental policy can help to re-engage people
- the need to rebuild community may improve things even compared to pre-Covid
- children need to be re-engaged with the parish
- discussions need to continue and ideas shared.

5.3 Churches Together February

Margaret has reported that the Churches Together AGM had been postponed.

6. Next meeting

6.1 Wednesday **14 April 2021**, 7 pm on Zoom.

6.2 Opening and closing prayers: Brian to arrange.

7 **Closing prayer:** Deacon Des.

ACTION POINTS – 24 Feb 2021

1	Peter to arrange printing of a reference copy of the Help and Assistance Booklet - copy to be kept in the parish office.	Peter
2	PPC Members to consider joining in Environmental initiatives and encouraging parishioners to do so.	PPC Members
3	Claire, Irene, Sue, Mary Ormsby and Fr Godric to meet Wed 3 March at 10 am to determine the next steps for the parishes environmental plan.	Claire, Irene, Sue, Mary and Fr Godric
4	Brian to carry over the postcard initiative onto the agenda for the next meeting.	Brian
5	Fr Godric to update the parish on church re-opening through the bulletin.	Fr Godric

**Appendix 1:
PROJECT REQUIREMENTS DOCUMENT (DRAFT)**

<p><u>Steering Group – reporting to PPCs</u></p> <p>Susan O’Halloran Claire Reed Mary Ormsby ?</p>		
<p><u>Team Leaders:</u></p>	<p>St Elizabeth’s</p>	<p>St Anne’s</p>
<p><u>Areas</u></p> <ul style="list-style-type: none"> • Liturgy • Buildings • Use of parish grounds • Community & Global Engagement • Parish Activities & Events • Awareness Raising 		
<p>Problem / Need Statement:</p> <p>In Line with SYNOD 2020 and Pope Francis’ encyclical Laudato Si the parishes of St Anne’s and St Elizabeth’s want to develop a short , medium and long term environmental plan which can assist both the parish and individuals in their actions and decisions by making sure their environmental impact is considered.</p>		
<p>Goals:</p> <p>The project will make reference to the Environmental Policy of Leeds Diocese (since Liverpool’s is not yet available) to develop a ‘living’ Environmental Plan with clear objectives for each quarterly review period. If/when the Liverpool diocesan plan becomes available we will seek to align with it. The plan will also contain items which are medium & long term with the aim of:</p> <ol style="list-style-type: none"> 1 Raising awareness of environmental issues in our local community, and inspiring individuals to do something to help; 2. Raising awareness of the impact of environmental issues on the poor and in the developing world, and encouraging advocacy and solidarity; 3. Harnessing the energy and enthusiasm of young people in the parish through joint activities with our schools, uniform groups and youth group; 4. Reviewing parish activities against the Refuse, Reduce, Reuse, Repurpose, Recycle criteria and identifying and prioritising improvements. 		

Scope of Project:

Overall the project will consider activities under six headings:

- Liturgy
- Buildings
- Use of parish grounds
- Community & Global Engagement
- Parish Activities & Events
- Awareness Raising

It is envisaged a group of people will work in each of these areas, although there may be some overlap and each will have a plan that they own. This will be reviewed quarterly(?) by the Steering group and reports made to the relevant PPCs.

Ideas for any activities will be collected in a shared spreadsheet and then allocated to the relevant group.

It is envisaged St Elizabeth's and St Anne's will have separate plans, but with a degree of overlap and an aim of the project is to ensure we share ideas & best practice.

Strategic Fit:

Consideration of environmental issues is in line with Catholic Social Teaching and recent papal encyclicals

Assumptions & Alternatives:

There is a wealth of ideas / forms/ questionnaires which we can use and learn from but we need to have a personalised plan to make things happen.

To make this project work we do need to identify individuals who will take responsibility for getting together like minded people for a given area

Objectives	By When	Done?
To be developed		

Costs: Any costs associated with activities will be referred to the relevant PPC / FC before any spend is made